

## **PTO Minutes**

**July 19th, 2016**

**Members Present:** Ana Pavao, Ginger Barranco, Sharon Lynn, Maggie Larche, Kacey Keeney, Anna Tillman, Alisa Andrews, Courtney Silvernail

**Prayer and Mission Statement:** Mission Statement read.

**Meeting called to order.**

**Minutes:** Approved.

**Executive Board Report:**

- Treasurer's Report: current balance \$25,888
- Committed funds \$10,100, remaining funds \$15,788
- Note for 2016-2017-PTO is no longer handling money from spirit items and yearbook. They are now ordered online.

**OLD BUSINESS:**

We need to make sure Mrs. Quint received iPad.

We may need to help with maintenance of maze until it is removed. We need to check with Max Crain.

**NEW BUSINESS:**

**By Laws**

- Plan to change CKCS to CTKCS.
- The secretary job description needs to change to communicate any changes for school website to the development office.
- The treasurer job description needs to change from fund raising events, which includes Pumpkin Festival and King's Supper to fund raising events as needed.

**New Parent Meeting**

- Wednesday August 10<sup>th</sup>, 2016, 6pm
- PTO President Ana Pavao needs to come and talk about the PTO and encourage new parents to volunteer.

### **Back to School Night**

- Thursday August 11<sup>th</sup>, 5:30-7:00pm in Gym
- Sharon Lynn will coordinate with John or Tremmel on getting tables set up.
- Kacey Keeney needs a bank bag for selling spirit items.
- PTO officers need to arrive 30 minutes beforehand.
- CPT: Sharon will help KiKi with this. RSVP to committee liaison via email.

### **Teacher Appreciation Meeting**

- August 16<sup>th</sup>, PTO will get more details from Max Crain at next meeting. Christ the King is hosting this year.
- PTO will provide food and beverage for meeting in lieu of teacher breakfast.
- PTO talked about providing coffee, muffins, and water.

### **Committees**

- Beautification
  - Shana Kowal may want to paint one wall with the CTKCS logo and do some planting.
- Morning Traffic Duty
  - Sharon will help with this. There are still openings.
- Field Day Snack
  - Plan to ask Donna Hornsby to be in charge again.

### **Parent Meetings**

- Tuesday August 23<sup>rd</sup>, 6pm, Grades K-5
- Thursday August 25<sup>th</sup>, 6pm, Grades 6-8
- Sharon will get in touch with John to set up gym.
- CPT, pumpkin festival, and room parent sign-up

### **Kindergarten Breakfast**

- Wednesday August 17<sup>th</sup>, 7:30am
- Heather Koskoszka will help organize this.

PTO will provide teacher visa gift cards of \$100. Allyson Schott will order from Script and give to Sharon. PTO plans to disperse to teachers on August 12<sup>th</sup> at 8am teacher meeting.

PTO is planning a Mass for Father Deasy.

**\*\*\* NEXT PTO MEETING IS ON August 2<sup>nd</sup>, at 1:30pm in Library\*\*\***