

PTO Minutes

September 5, 2017

Members Present: Anna Pavao, Ginger Barranco, Kacy Kerbl, Ann Hartwell, Max Crain, Alisa Andrews, Anna Tillman, Leann Cink, Erica Navarre

Prayer and Mission Statement: Prayer & Mission Statement Read.

Meeting called to order.

Minutes: Approved.

Executive Board Report:

- Treasurer's Report: Current Balance \$25,047
 - o Committed funds estimate: \$1,270
 - o Remaining funds estimate: \$23,777

OLD BUSINESS:

Evaluations of Back to School-

- **New Parent Meeting-** went well
- **Back to School Night/book Drop-** not many go to gym send out sign ups early to help everyone see what is available. Explain its all there.
- **Teacher Breakfast-** 4 casseroles 1 fruit tray for next year
- **Teacher Gifts-** much appreciated!
- **Preschool & Kindergarten BooHoo Breakfast:** cut back on food & coffee
- **Parent Meetings-** Ask teachers to put the signup for pumpkin festival and room mom in their presentation because it times goes by so fast it gets forgotten. Also talked about moving some volunteer sign up booths to the parent meeting night along one side of the gym to get more awareness! It would be easy to host since there is a captive audience.
- **Child Protection Training-** We need to find out who can facilitate these meetings starting next year.

NEW BUSINESS:

PTO Committee Updates-

Playground Duty- A sign up genius will go out on e-blasts everyone took a look at the proposed sign up genius and agreed it would be sufficient.

Morning Carline Duty- Most days are full. Anyone is welcome to jump in!

Room Parent List- The preschool teachers want to hold off this year on having room parents. The list of assigned room parents will go out in the e-blast as soon as possible.

Special Lunch-

- A few parents have offered to bring in chopped veggies/fruit for special lunch. It would be very difficult to manage this. Dailey has added several healthier options for special lunch this year. If a parent wants their child to eat veggies and fruit please send it with them. Special lunch and ice cream are optional.
- Can we have an online sign up? An online option has been reviewed by Dailey and Max. It was very expensive and we had to use their vendors. Maybe look at a google docs sign up and keep it in house?
- Can we pay for special lunch online or with tuition the following month? Looking into Blue Pay (there is a 3% charge), Pay pal for nonprofit organizations

Grandparents Day- Friday, October 27, 2017

- Preschool will also be involved.
- PTO Job-coffee, water and cookie trays
- Maybe set up a table to sell chances to get a front row seat next year since we won't have any King Super winners

Pumpkin Festival Update- Sunday, October 29, 2017

- Preschool parents will help with one of the booths that are already in existence and needs to be assigned volunteers.
- Volunteers for Pumpkin Festival will all receive a chance to earn a free month of tuition. The amount for one month at CTK School will be given towards the monthly cost of CTK Preschool.
- We need to send out an e-blast about raffle tickets being for sale at the festival. Buy 4 Get 1 Free!
- T-shirts-order early to help advertise. If anyone on PTO wants to order a shirt early to help advertise you can send in money by Friday and it will be ordered with the teachers order.

Red Ribbon Week- This is in October. What does PTO need to do to help?

Open PTO Positions in 2018- We need someone to handle Field Day Snacks this coming field day in May. President, Vice President, Secretary and Head Room Parent will all roll off come May as well. We will also need to find someone to facilitate CPT classes next year. Please consider volunteering!